

# PRIVACY POLICY

This policy sets out:

- (A) the information we collect about you when you visit our website, use our products or services, or otherwise interact with us;
- (B) how we use, share, store, and secure the information; and
- (C) how you may access and control the information.

In this policy, “**Paubuk Multimedia**” or “**we**” refers to **Paubuk Studios Limited** of 5 Fairview Road, Dudley, DY1 2RT (Company Number 9383569) and “**Platform**” means our website at [www.paubukstudios.com](http://www.paubukstudios.com).

In this policy, “**personal information**” refers to any data, information, or combination of data and information that is provided by you to us, or through your use of our products or services, that relates to an identifiable individual.

## 1 What information we collect about you

1.1 We collect the following types of information about you:

- (a) account and profile information that you provide when you register for an account or sign up for our products or services, for example name, email address, telephone numbers(s), surname (collectively, “**Account Data**”);
- (b) information you provide through support channels, for example when you report a problem to us or interact with our support team, including any contact information, documentation, or screenshots (collectively, “**Support Data**”);
- (c) communication, marketing, and other preferences that you set when you set up your account or profile, or when you participate in a survey or a questionnaire that we send you (collectively, “**Preference Data**”);

1.2 We collect the above information when you provide it to us or when you use or visit our Platform. We may also receive information about you from other sources, including:

Processing purpose	Type of data processed	Legal basis
To collect your name as a form of online contract signature	Contract Data,	To perform our contract with you
To administer and maintain safety and security of our Platform	Technical Data	To perform our contract with you
To study usage of our products or services	Transaction Data, Support Data, Technical Data, Usage Data	To perform our contract with you
To gather feedback on our products, services, or features	Account Data	Legitimate interest to improve our Platform, products, and services